



**MINUTES – REGULAR MEETING**  
Fairfield County Board of Park Commissioners

**Date:** Monday, December 04, 2023                      **Time:** 2:00 p.m.  
**Place:** Fairfield County Records Center, 138 W. Chestnut St., Lancaster, OH 43130

**Attendees**

**Commissioners:** Jeffrey Feyko, Chair  
David Smith  
Sherry Orlando  
John Watts

**Legal Counsel:** Steven Darnell  
Amy Brown-Thompson  
Austin Lines

**Director:** Marcey Shafer

**Park Staff:** Ginger Caito, Finance & Administration  
Tommy Springer, Deputy Director

**Visitors:**

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**OPENING OF REGULAR MEETING**

Call to Order at 2:00 p.m. by Jeffrey Feyko  
Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	x
David Smith	x	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>



Jeffrey Feyko asked that we could move the legislation to the beginning of the meeting as he had to leave, and we had many Resolutions to discuss. David Smith moved to move the legislation to the beginning of the meeting, John Watts Seconded. By roll call vote: Jeffrey Feyko: aye; David Smith: aye; Sherry Orlando: aye; John Watts: aye

## **PUBLIC COMMENTS**

There were no public comments

## **COMMITTEE UPDATES**

The Finance Committee approved the final budget for 2024

## **STAFF REPORTS**

Marcey Shafer, Director

Marcey had to reschedule the Listen and Learn session with the Commissioners due to illness.

There was a discussion about the H2Ohio Grant. This is a 2 year process. The contract was signed By Marcey Shafer.

Miranda Cain, Education Specialist

Chad Reed, Operations Coordinator

Sherry Orlando had a question about the Wigwam Trail. Marcey stated that the township approved the trail at their last meeting. A Discussion followed.

Kimber Caito, Media Coordinator

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

## **CREDIT CARD EXPENSES**

Review of Credit Card Statement November and December

There was a brief discussion about the cost of brakes to the F-250.

## **OLD BUSINESS**

Mambourg Gate

Marcey Shafer stated that the gates are functional and working well. There was a brief discussion about why we are putting a small trail around the gate.

Mambourg Park Picnic Shelter

There was a brief discussion about naming the picnic shelter. Jeffrey Feyko motioned to approve a plaque naming it the Jim R. Engel Shelter subject to the Probate Court Judges approval. David Smith



seconded the motion. By roll call vote: Jeffrey Feyko: aye; David Smith: aye; Sherry Orlando: aye; John Watts: aye.

#### Building Demolition

There were no updates

### NEW BUSINESS

#### Employee Increases

There was a discussion about increases. Since the legislation part of the meeting was before New Business and the board voted to approve the 2024 budget, there was no action taken other than the approval of the budget. The increases were approved as part of the budget.

#### Staff Changes

Marcey Shafer stated that Ginger Caito would be retiring in early 2025. Chad Reed has expressed An interest in taking over Ginger’s Position. A discussion followed. Sherry Orlando motioned to accept Chad Reed as Ginger’s replacement and for Chad to start working 10 hours a week with Ginger to train. This will begin January 2, 2024. John Watts seconded the motion. Roll Call Vote: Jeffrey Feyko: aye; David Smith: aye; Sherry Orlando: aye; John Watts: aye.

#### Capital Budget Bill

There was a discussion about the Capital Budget bill and what projects the Park District might want to apply for. John Watts moved to allow Marcey Shafer to apply for a Grant for the Capital Budgets Bill. David Smith seconded the motion. Roll Call Vote: Jeffrey Feyko: aye; David Smith: aye; Sherry Orlando: aye; John Watts: aye.

### LEGAL UPDATES

There was a discussion about sending a letter to the farmer at Two Glaciers as we are not renewing their lease at the end of the growing season in 2024.

### REVIEW OF MINUTES

#### Minutes of the October 16, 2023, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

### REVIEW OF CASH BALANCE STATEMENT

#### Review of Cash Balance Statement for October 2023

Ginger Caito reviewed the cash balance statement for October 2023

#### Review of Cash Balance Statement for November 2023



Ginger Caito reviewed the cash balance statement for November 2023.

## REVIEW OF REVENUE & EXPENSE REPORT

Revenue & Expense Report for October 2023

Ginger Caito reviewed the Revenue and Expense Report for October 2023

Revenue & Expense Report for November 2023

There were several questions about the Expense report for November, Ginger Caito provided answers to these questions.

## RESOLUTIONS

### 2023-33 – A Resolution Accepting the Revenue and Expense Report for October 2023

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

### 2023-34 – A Resolution Accepting the 2024 Budget

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

### 2023-35 – A Resolution for a Memo Receipt/Expense for CORSA Insurance

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>



**2023-36 – A Resolution to Appropriate from Unappropriated Monies Fund 7791 Wahkeena**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>

**2023-37 – A Resolution to Appropriate from Unappropriated Monies Fund 7768 Rock Mill Construction**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>

**2023-38 – A Resolution Accepting the Revenue and Expense Report for November 2023**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2023-39 – A Resolution to approve the Holiday Schedule for 2024**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>

**2023-40 – A Resolution to Appropriate from Unappropriated Monies**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	x	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>



**2023-41 – Prosecutor’s Agreement**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

Motion to enter Executive Session for the purpose of xxxxxxxxxxxx at xxxxxxxxxxxx p.m. by xxxxxxxxxxxx.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Left Executive Session back into Regular Session at xxxxxxxxxxxx p.m.

**There was no Executive Session**

**There was a discussion about the next Board Meeting being January 8, 2024, at 9270 Pickerington Road, Pickerington, OH 43147. At that meeting the regular schedule for Park Board Meetings will be approved.**

**ADJOURNMENT**

With no other business before the board, at 3:19 p.m., David Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	X
John Watts	<input type="checkbox"/>	X	X

Upon the motion of Commissioner, Sherry Orlando, seconded by Commissioner,

John Watts, the minutes have been adopted on January 8, 2024.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	X	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>	<input type="checkbox"/>



**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

  
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Ginger Caito, Secretary  
Fairfield County Board of Park Commissioners

