



**MINUTES – REGULAR MEETING**  
Fairfield County Board of Park Commissioners

**Date:** Monday, October 16, 2023                      **Time:** 2:00 p.m.  
**Place:** Fairfield County Park District, 9270 Pickerington Rd., Pickerington, OH 43147

**Scheduled to Attend**

**Commissioners:** Jeffrey Feyko, Chair  
Ami Williams, Vice-Chair  
David Smith  
Sherry Orlando  
John Watts

**Legal Counsel:** Steven Darnell  
Amy Brown-Thompson  
Austin Lines

**Director:** Marcey Shafer

**Park Staff:** Ginger Caito, Finance & Administration  
Kimber Caito, Media Coordinator  
Tommy Springer, Deputy Director

**Visitors:**

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**OPENING OF REGULAR MEETING**

Call to Order at 2:00 p.m. by Jeffrey Feyko  
Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	x
John Watts	x	<input type="checkbox"/>



## PUBLIC COMMENTS

There were no Public Comments

## COMMITTEE UPDATES

David Smith updated the Board on the Finance Committee Meeting for the 2024 Budget

Marcey Shafer updated the Board on the Staff Appreciation Committee meeting

John Watts stated that the Coyote Run Committee Meeting was cancelled due to illness and travel

## STAFF REPORTS

Marcey Shafer, Director

Marcey updated the Board about the Wigwam Trail – Open Monday – Friday from 8:00 AM to 4:00 PM.

Marcey commented that Nora Steele worked on the logos for the trail at the Wigwam

Marcey updated the Board about the confusion with mowing at Bibler Lock.

Discussions Followed.

Miranda Cain, Education Specialist

Marcey commented that the attendance at the Harvest Celebration was our all time highest since she has been at the Park District. Marcey also commented on the effort to obtain quotes for the repairs/replacement of the forebay at Rock Mill.

Marcey commented on the attendance at our “Go Wild” event. This is now an annual event.

Ami Williams would like a list of what programs we are doing with what partners. Marcey has already been working on this.

Marcey stated that we were not able to mill in September because of the water levels being too low and we did not want to burn up our new pump.

Discussions followed.

Chad Reed, Operations Coordinator

Jeffrey Feyko questioned the new lock at Cross Mound Park. He asked if there was any damage to the park and why the lock had to be replaced. A Discussion followed.

Kimber Caito, Media Coordinator

Marcey stated that Kim did a good job promoting both the Harvest Celebration and the “Go Wild” event which she felt contributed to the high turnout at both events. Marcey also stated that Kimber set up the booth at the Fair and both Kimber and Marcey worked at the booth for a while.

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

Marcey stated that Wahkeena finished fall school groups early due the rescheduling of one school to the Spring because of testing.

Jeffrey Feyko questioned the repairs to the floor and ceiling at the Pickerington Office. Marcey and Tommy explained.



## CREDIT CARD EXPENSES

### Review of Credit Card Statement

Jeffrey Feyko questioned the Spring Repair expense. Marcey explained why the spring had to be repaired.

## OLD BUSINESS

### Richland Township Property

No Updates

### Wagner Barn

Tommy stated that we loaded a dumpster full of junk out of the barn. The dumpster was to be for a Community Event, but since they were a no show, Chris and Tommy worked on filling the dumpster with some help from Chad.

Ami Williams updated the group about Horizon not having a lobbyist.

Discussions followed.

### Mambourg Gate

Marcey stated that the gate will open at night when a human walks up to it. Carol is working with the company to rectify the situation.

### Mambourg Park Picnic Shelter

Marcey stated that the Picnic Shelter should be complete by the end of October. It is on the schedule to begin next Monday.

### Building Demolition

No updates

### Updates to Bylaws

Marcey and Tommy explained to the board why the Bylaws needed updated.

### Sensory Trail Improvements

We are expecting to hear about the results of the H2Ohio grant any day.

### Wagner Annexation

There was a discussion about why or why not we would want this annexation to take place.

## NEW BUSINESS

### RFP Process for Strategic Plan

Marcey explained the future need for a Strategic Plan and the current Contracted Director of Regional Plannings willingness to help us put an RFP (Request for Proposal) together. A discussion followed.

Jeffrey Feyko said he did not see a reason why we should not go forward with this.

## LEGAL UPDATES

There were no Legal Updates.



**REVIEW OF MINUTES**

**Minutes of the September 11, 2023, Regular Meeting**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

**REVIEW OF CASH BALANCE STATEMENT**

Review of Cash Balance Statement for September 2023  
 Ginger explained the cash balance and estimated carryover into 2024.

**REVIEW OF REVENUE & EXPENSE REPORT**

Revenue & Expense Report for September 2023  
 There were no questions about this report

**RESOLUTIONS**

**2023-30 – A Resolution Accepting the Revenue and Expense Report for September 2023**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

**2023-31 – A Resolution for Staff Training after a brief discussion about whether \$50.00 was enough**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

**2023-32 – A Resolution to adopt revised bylaws**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>



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Motion to enter Executive Session for the purpose of \_\_\_\_\_ at \_\_\_\_\_ p.m.  
by \_\_\_\_\_.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Left Executive Session back into Regular Session at \_\_\_\_\_ p.m.

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### ADJOURNMENT

With no other business before the board, at 2:54 p.m., David Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	x
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	x
David Smith	x	<input type="checkbox"/>	x
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	x	x

Upon the motion of Commissioner Sherry Orlando, Seconded by Jeffrey Feyko, the minutes have been adopted on December 04, 2023.

<u>Commissioner</u>	<u>Aye</u>	<u>Nay</u>
Jeffrey Feyko	x	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>



**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

  
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Ginger Caito, Secretary  
Fairfield County Board of Park Commissioners

