



MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, September 11, 2023 **Time:** 2:00 p.m.

Place: Picnic Shelter, Smeck Park, 7395 Basil Road, Baltimore, OH 43105

ATTENDEES

Commissioners: Jeffrey Feyko, Chair
Ami Williams, Vice-Chair
David Smith
Sherry Orlando
John Watts

Legal Counsel: Steven Darnell
Amy Brown-Thompson
Austin Lines

Director: Marcey Shafer

Park Staff: Ginger Caito, Finance & Administration
Kimber Caito, Media Coordinator
Tommy Springer, Deputy Director

Visitors:

OPENING OF REGULAR MEETING

Call to Order at 2:01 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>
John Watts	√	<input type="checkbox"/>



PUBLIC COMMENTS

There were no public comments.

COMMITTEE UPDATES

There were no committee updates.

STAFF REPORTS

Marcey Shafer, Director

Marcey said most items in her report will be covered during the Old Business section. She offered to answer questions. There were no questions.

Miranda Cain, Education Specialist

Marcey stated many programs and events are scheduled. There we no additional comments.

Chad Reed, Operations Coordinator

Marcey offered to answer questions. There were no comments.

Kimber Caito, Media Coordinator

Kimber offered to answer questions. There were no questions.

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

Marcey said she would answer questions. She reported a contracted part-time Naturalist has been selected from applicants and will start soon.

CREDIT CARD EXPENSES

Review of Credit Card Statement

There were no questions about any items on the current statement. Ami Williams and Jeffrey Feyko thanked Ginger for adding notes about charges on the statement.

OLD BUSINESS

Richland Township Property

Marcey explained the situation regarding the LWCF (Land and Water Conservation Fund). That grant would have allowed the value of the property, if donated by Richland Township, to be counted toward the required 50% match. Because the property is already in public ownership and previously used as a park, it does not qualify. We can still apply for LWCF grant funding, but matching funds must come from another source.

Barn, Wagner Preserve

Tommy said that on Wednesday, September 13, a volunteer group working as part of the Community Care Day will help clean out debris and trash from the barn.

Tommy reported there was a meeting with the school representatives, Schorr Architects, and Dingey Movers. Dingey Movers stated their bid was too low and will be revised. Apart from Horizon, the cost to move utilities during transport of the barn is affordable.



Automatic Gate, Mambourg Park

Marcey reported the gate has been installed. A sensor needs to be adjusted or replaced and a timer needs to be installed.

Picnic Shelter, Mambourg Park

Marcey stated the site is ready for work to begin. Concrete has been poured; final grade work still needs to be done. The contractor has been contacted. He said construction of the shelter should begin in approximately three weeks.

Security, Smeck Park

Marcey said security cameras are in place and working well. Adding a camera to the trailhead is being considered because ATVs are being driven on the trail.

Building Demolition, Multiple Locations

Marcey explained the demo of two outbuildings at Two Glaciers Park will not be covered by the land bank grant but other funding may be available. We have spoken to Michael Kaper with the Land Bank about using their funds for the demolition of the structure at Stoney Hill Park.

Updates to Bylaws

Marcey explained that, although not required, she would prefer FCPD’s current bylaws (adopted in 2018) be updated to reflect changes to State rules for project bidding. She said a document with suggested edits is ready to submit to legal counsel.

Improvements, Sensory Trail Park (The Sensory Trail)

Marcey said we have applied for an H2Ohio grant for wetland creation and streambank stabilization at Sensory Trail Park (The Sensory Trail) and wetland construction at Two Glaciers Park. If awarded the grant, it will pay for those items.

Ami Williams suggested making an annual report showing a record of good use of public monies such as grants and other outside funding.

NEW BUSINESS

There is no new business to discuss.

LEGAL UPDATES

Annexation Request, Wagner Preserve

Amy Brown-Thompson introduced Austin Lines.

She explained annexation by Baltimore can be done only with FCPD’s acceptance. There was a discussion about the possible benefits, drawbacks, easements, or bike trails.

Divestiture of Mt Zion Rd Properties

Marcey and Tommy will contact Judge Vandervoort to obtain preapproval of divestment.

REVIEW OF MINUTES

Minutes of the August 14, 2023, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
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Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

Minutes of the August 24, 2023, Special Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Cash Balance Statement for August 2023

Ginger reviewed the figures in this statement. There were no comments.

REVIEW OF REVENUE & EXPENSE REPORT

Revenue & Expense Report for August 2023

Ginger reviewed the figures in this report. There were no comments.

RESOLUTIONS

2023-29 – A Resolution Accepting the Revenue and Expense Report for August 2023

There were no comments.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

Motion to enter Executive Session for the purpose of Consideration of Employment at 2:52 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	√	<input type="checkbox"/>	√
Ami Williams	<input type="checkbox"/>	√	√
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√

Left Executive Session back into Regular Session at 3:08 p.m.



ADJOURNMENT

With no other business before the board, at 3:08 p.m., David Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√
David Smith	√	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√
John Watts	<input type="checkbox"/>	√	√

Upon the motion of Commissioner, David Smith, seconded by Commissioner, John Watts, the minutes have been adopted on October 16, 2023.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.



Ginger Caito, Secretary
Fairfield County Board of Park Commissioners

