



## MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

**Date:** Monday, May 8, 2023

**Time:** 2:00 p.m.

**Place:** Fairfield County Administrative Offices (historic courthouse), Commissioners Hearing Room  
210 E Main St; Lancaster, OH 43130

### Attendees

**Commissioners:** Jeffrey Feyko, Chair  
Ami Williams, Vice-Chair  
David Smith  
Sherry Orlando  
John Watts (*by phone*)

**Legal Counsel:** Amy Brown-Thompson  
Steven Darnell

**Director:** Marcey Shafer

**Park Staff:** Tommy Springer, Deputy Director  
Ginger Caito, Finance & Administration  
Kimber Caito, Media Coordinator

**Visitors:**

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### OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

| Vote           | Present                  | Absent                   |
|----------------|--------------------------|--------------------------|
| Jeffrey Feyko  | √                        | <input type="checkbox"/> |
| Ami Williams   | √                        | <input type="checkbox"/> |
| David Smith    | √                        | <input type="checkbox"/> |
| Sherry Orlando | √                        | <input type="checkbox"/> |
| John Watts     | <input type="checkbox"/> | <input type="checkbox"/> |



## **PUBLIC COMMENTS**

There were no public comments.

## **COMMITTEE UPDATES**

There were no committee updates.

## **STAFF REPORTS**

Marcey Shafer, Director

Marcey explained existing trails at Mambourg and Smeck Parks often flood and erode creating the need for frequent maintenance. To avoid similar problems with new trails, professional trail planners/builders were consulted. They will provide a suggested plan and quote for trail design. She explained staff and volunteers may do the physical work when building new trails.

Marcey said FCPD will landscape the Pickerington office using native plants. Ami Williams suggested contacting Master Gardeners.

Miranda Cain, Education Specialist

Marcey mentioned Miranda has been conducting many programs. She said the new geotrail has met with success. She also reported that OU recently dug test pits at a rock shelter at Stoney Hill Park. It was done under the supervision of a faculty member and with a special permit. They are interested in doing a more thorough investigation this summer. There was a very brief discussion about the proper action to take should anything of archeological or historical significance be discovered.

Chad Reed, Operations Coordinator

Marcey stated Chad Reed and Chris Varga helped prepare Rock Mill for its opening in May.

Chad completed a leadership training program and a park finances session. He may be interested in taking over the Finance position when Ginger retires.

Kimber Caito, Media Coordinator

Kimber said she would answer any questions. There were no comments.

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

Marcey reported attendance at the preserve is up over 50% so far this year. Possible options for seasonal staff to help with the visitation increase will be discussed in June.

## **CREDIT CARD EXPENSES**

Review of Credit Card Statement

Jeffrey Feyko asked about the charge for carsonite posts. Marcey explained they are posts used to mark FCPD property boundaries.

## **OLD BUSINESS**

Richland Township Property

Marcey explained there are no updates to report. She did contact the township's representatives to thank them for meeting at the property in April.



### Smeck Park Property

Marcey reported the title search was clear; closing should be scheduled May 17.

### Wagner Preserve Barn

Tommy Springer reported that he advised the Liberty Union land lab committee that the barn would not be allowed to be moved across the creek (for all the reasons previously discussed), but it can be moved by the road or dismantled and moved. There was a brief discussion about ensuring any work is done during times that will not disrupt the herons' roosting period.

## NEW BUSINESS

David Smith mentioned the existence of glacial erratics in Fairfield County and the possibility of finding any in FCPD locations. There was a brief discussion about a rock 'trail'.

## LEGAL UPDATES

Amy Brown-Thompson said there is nothing to report except what will be discussed during the executive sessions.

## REVIEW OF MINUTES

### Minutes of the April 10, 2023, Regular Meeting

There were no comments.

| Vote           | Motion                   | Second                   | Aye                      | Nay                      | Abstain                  |
|----------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Jeffrey Feyko  | <input type="checkbox"/> | <input type="checkbox"/> | √                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Ami Williams   | <input type="checkbox"/> | <input type="checkbox"/> | √                        | <input type="checkbox"/> | <input type="checkbox"/> |
| David Smith    | √                        | <input type="checkbox"/> | √                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/> | √                        | √                        | <input type="checkbox"/> | <input type="checkbox"/> |
| John Watts     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

## REVIEW OF CASH BALANCE STATEMENT

### Cash Balance Statement for April 2023

Ginger reviewed the figures in this report. There were no comments.

## REVIEW OF REVENUE & EXPENSE REPORT

### Revenue & Expense Report for April 2023

Ginger reviewed the figures in this report. There were no comments.

## RESOLUTIONS

### 2023-14 – A Resolution Accepting the Revenue and Expense Report for April 2023

There were no comments.

| Vote           | Motion                   | Second                   | Aye | Nay                      | Abstain                  |
|----------------|--------------------------|--------------------------|-----|--------------------------|--------------------------|
| Jeffrey Feyko  | <input type="checkbox"/> | <input type="checkbox"/> | √   | <input type="checkbox"/> | <input type="checkbox"/> |
| Ami Williams   | √                        | <input type="checkbox"/> | √   | <input type="checkbox"/> | <input type="checkbox"/> |
| David Smith    | <input type="checkbox"/> | √                        | √   | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/> | <input type="checkbox"/> | √   | <input type="checkbox"/> | <input type="checkbox"/> |



John Watts

**2023-15 – A Resolution to Appropriate from Unappropriated Monies**

Ginger explained this is to put budget in place to pay Schorr Architects for contracted services to oversee installation of electric in Fetter-Hood Barn.

| Vote           | Motion                              | Second                              | Aye                                 | Nay                      | Abstain                  |
|----------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| Jeffrey Feyko  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ami Williams   | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| David Smith    | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| John Watts     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |

Motion to enter Executive Session for the purpose of Property Acquisition/Disposal at 2:26 p.m. by Ami Williams.

Roll Call Vote by Finance & Administration

| Commissioner   | Motion                              | Second                              | Aye                                 |
|----------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Jeffrey Feyko  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Ami Williams   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| David Smith    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| John Watts     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

Left Executive Session back into Regular Session at 3:07 p.m.

Motion to enter Executive Session for the purpose of Consideration of Employment at 3:07 p.m. by Ami Williams.

Roll Call Vote by Finance & Administration

| Commissioner   | Motion                              | Second                              | Aye                                 |
|----------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Jeffrey Feyko  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Ami Williams   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| David Smith    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| John Watts     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

Left Executive Session back into Regular Session at 3:10 p.m.

**ADJOURNMENT**

With no other business before the board, at 3:10 p.m., David Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

| Commissioner   | Motion                              | Second                              | Aye                                 |
|----------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Jeffrey Feyko  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Ami Williams   | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| David Smith    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| John Watts     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |



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Upon the motion of Commissioner, David Smith seconded by Commissioner, Sherry Orlando, the minutes have been adopted on June 12, 2023.

| Commissioner   | Aye                      | Nay                      | Abstain                  |
|----------------|--------------------------|--------------------------|--------------------------|
| Jeffrey Feyko  | x                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Ami Williams   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| David Smith    | x                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | x                        | <input type="checkbox"/> | <input type="checkbox"/> |
| John Watts     | x                        | <input type="checkbox"/> | <input type="checkbox"/> |

**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

  
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Ginger Caito, Secretary  
Fairfield County Board of Park Commissioners

