



## MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

**Date:** Monday, March 13, 2023                      **Time:** 2:00 p.m.

**Place:** Fairfield County Records Center; 138 W Chestnut St; Lancaster, OH 43130

### Attendees

Commissioners:	Jeffrey Feyko, Chair David Smith John Watts
Legal Counsel:	Steven Darnell
Director:	Marcey Shafer
Park Staff:	Ginger Caito, Finance & Administration Kimber Caito, Media Coordinator
Visitors:	Bill Sitterley, Volunteer

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### OPENING OF REGULAR MEETING

Call to Order at 2:00 p.m. by Jeffrey Feyko  
Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√
David Smith	√	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	√
John Watts	√	<input type="checkbox"/>



## **PUBLIC COMMENTS**

There were no public comments.

## **COMMITTEE UPDATES**

There were no committee updates.

## **STAFF REPORTS**

Marcey Shafer, Director

Marcey did invite SOCIL to visit Mambourg Park to discuss ADA-compliance for a trail and a new picnic shelter. A new contract has been set up with Maria Burke re exhibits.

She said this Thursday there will be a meeting regarding extending the trail at Sensory Trail Park. Burgess & Niple advised her they felt confident that a grant could be obtained for putting wetlands in at that location.

Marcey said eighteen resumes were received for the Deputy Director position.

Miranda Cain, Education Specialist

Marcey reported that a new geocaching trail, aka geotrail, will go live in April. The outdoor showing of the Rock Mill documentary will be April 1.

Chad Reed, Operations Coordinator

Marcey said Chad has been addressing problems at the Pickerington office. There is a leak in the upstairs restroom that needs to be repaired; he has obtained quotes. A contractor is to begin work tomorrow on the heating and cooling system.

She reported that at Two Glaciers Park there are old, rusting vehicles and farm equipment, about twenty tons, that will soon be removed from the property.

Kimber Caito, Media Coordinator

Kimber stated she would be glad to answer questions. David Smith said there is good detail in the report. There were no other comments.

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

Marcey mentioned Nora has been conducting programs in locations other than Wahkeena Nature Preserve. At the nature center, new carpeting is being installed. The new restrooms are not yet finished, but the opening date will still be March 15.

## **CREDIT CARD EXPENSES**

Review of Credit Card Statement

John Watts asked about charges to Kalahari. Ginger explained those were for employees to attend OPRA Conference. Jeffrey Feyko asked about the charge for new tires. Ginger explained the tires on the passenger van were ten years old and had to be replaced.

## **OLD BUSINESS**

Permanent Restroom at Smeck Park

Marcey reported the new restroom is open. Portable toilets have been removed.



### Repairs at Rock Mill

Marcey said repairs have been completed. The mill will be open in May for Rock Mill Days.

### Answer to Sherry Orlando’s Question about Fund 8275

Ginger explained she contacted the Auditor’s office about the sub-fund and there are two options for reporting. Jeffrey Feyko asked that funds be transferred to that sub-fund, so a negative balance does not appear in the report.

### Wagner Preserve Barn, Update

Marcey stated she met with the school representatives who wanted to move the barn. Because of the cost of moving it, they are no longer interested. There was a brief discussion about a possible RFP (request for proposal) to remove it from the property. Marcey stated removal of the structure must happen from September-December so as not to disrupt the heron rookery.

## NEW BUSINESS

### Richland Township Property

David Smith asked about these 17 acres. There was a discussion about establishing a local partnership. Jeffrey Feyko suggested Board members visit the property on April 10.

## LEGAL UPDATES

There were no updates to report.

## REVIEW OF MINUTES

### Minutes of the February 13, 2023, Regular Meeting

There were no comments or questions.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

## REVIEW OF CASH BALANCE STATEMENT

### Cash Balance Statement for February 2023

Ginger reviewed the figures on the statement. There were no comments or questions.

## REVIEW OF REVENUE & EXPENSE REPORT

### Revenue & Expense Report for February 2023

Ginger reviewed the figures in this report. There were no comments or questions.

## RESOLUTIONS

### 2023-09 – A Resolution Accepting the Revenue and Expense Report for February 2023



There were no comments or questions about this report.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>

**ADJOURNMENT**

With no other business before the board, at 2:34 p.m. David Smith motioned to adjourn.

**Roll Call Vote by Finance & Administration**

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√

Upon the motion of Commissioner, David Smith, seconded by Commissioner, John Watts the minutes have been adopted on April 10, 2023.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	<input type="checkbox"/>

**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

*Ginger L. Caito*  
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 Ginger Caito, Secretary  
 Fairfield County Board of Park Commissioners

