



MINUTES – REORGANIZATION AND REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, January 9, 2023

Time: 2:00 p.m.

Place: Fairfield County Park District, Office, 9270 Pickerington Rd, Pickerington, OH 43147

Attendees

Commissioners: Jeffrey Feyko, Chair
Ami Williams, Vice-Chair
David Smith
Sherry Orlando
John Watts

Legal Counsel: Steven Darnell

Director: Marcey Shafer

Park Staff: Ginger Caito, Finance & Administration
Kimber Caito, Media Coordinator

Visitors:

OPENING OF REORGANIZATION MEETING AND REGULAR SESSION

Call to Order at 2:01 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	√
John Watts	√	<input type="checkbox"/>



NOMINATION OF COMMISSIONER POSITIONS

Nomination of Commissioner to be Chairperson

Ami Williams nominated Jeffrey Feyko as Chairperson.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>

Nomination of Commissioner to be Vice-Chairperson

Jeffrey Feyko nominated Ami Williams as Vice-Chairperson.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>

COMMITTEE UPDATES

Establish Committees

Jeffrey Feyko asked who is interested is serving on which committees. After discussion, it was determined the following committees and members will be:

- Real Estate
Jeffrey Feyko, David Smith
- Finance
Sherry Orlando, David Smith
- Staff/Volunteers
John Watts, Ami Williams
- Policies & Procedures
John Watts, Ami Williams
- Staff Appreciation (ad hoc)
Sherry Orlando, Ami Williams
- Partnerships
Jeffrey Feyko, John Watts
- Charitable Donations
David Smith, Ami Williams

STAFF REPORTS

Marcey Shafer, Director

Marcey stated December was full of activity. Work at Rock Mill is proceeding at a good pace, as weather allows. There should be no delay in opening for Rock Mill Days, May 1.

The purchase of the property added to Two Glaciers Park was completed. John Watts asked about the wetland mitigation at Two Glaciers Park. There was a very brief discussion about the project's progress.



She also reported the building demolition at Wagner Preserve is underway; removal of buildings that were in poor condition has improved the appearance of the property. There was a brief discussion about the preserve's master plan.

Miranda Cain, Education Specialist

Marcey said she has been meeting with Miranda about exhibits at Mambourg Nature Center.

She added that Miranda is organizing suggestions for the use of Fetter-Hood Barn at Smeck Park. Responsibility for the annual winter hike at Smeck Park has been turned over to Miranda.

Chad Reed, Operations Coordinator

Marcey offered to answer any questions about this report. There was a short discussion about shortening the report to a summary instead of an itemized list of daily activities performed by the Operations staff.

Kimber Caito, Media Coordinator

Kimber offered to answer any questions. Ami Williams said she is pleased with the social media posts that are being published.

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

Marcey reported the new restrooms at Wahkeena are almost finished. Tom is now working at the Pickerington office's restroom.

CREDIT CARD EXPENSES

Review of Credit Card Statement

Jeffrey Feyko asked about the charge to Joe's Drain Cleaning. Ginger said it was to have the septic system cleaned at the rental cabin near Wahkeena. He also asked about the reverse osmosis filters that were installed at the Pickerington office and Mambourg Park's nature center. Ginger explained there was no potable water at either location; for example, there was sediment coming out of the taps at both locations. Ami Williams suggested having the water at both locations tested to be assured it is safe to drink. Ginger Caito will arrange for water testing.

OLD BUSINESS

Permanent Restroom at Smeck Park

Marcey reported there is one last inspection by South Central Power to be performed. Once that has been approved and the punch out list is completed, it can be opened for public use. Ami asked if there is an automatic locking system. Marcey explained there is a system installed that will lock and unlock the doors at preset times.

Repairs at Rock Mill

Marcey said there is nothing to add to what was stated earlier. David Smith asked if there are any repairs to the building that must be made. She explained the door that was damaged by vandals must be repaired or replaced. There will be adjustments made to the security system.

Marcey described a possible on site showing of the documentary, "Rock Mill: Saving an Original", and Q&A session, sometime after May 1. Because of space and parking limitations, it may be by reservation only. Details are yet to be determined.



NEW BUSINESS

2023 Board Meeting Locations

Jeffrey Feyko stated this will be discussed with the resolution (see Resolution 2023-02, below).

Lot Split (Newly Acquired Property for Two Glaciers Park)

Marcey reiterated the just-purchased property was not funded by the Clean Ohio program, so their land-use restrictions do not apply. Therefore, it needs to be decided whether to allow the current farmer to continue annual planting on approximately 16 acres of the parcel on which the previous owner has a life lease and, if so, for how long and at what rate. There was also a discussion about whether about 2.5 acres on which sits the previous owner's home should be split to allow an adjustment in property taxes to be determined. Ginger Caito was asked to contact the Auditor's Office to get detailed information of options available and report at the next board meeting.

LEGAL UPDATES

Jeffrey Feyko stated the owner of a property adjacent to Turkey Run Park contacted him to ask if the property could be purchased. There was a brief discussion about the property.

REVIEW OF MINUTES

Minutes of the December 12, 2022, Regular Meeting

There were no comments or questions about the minutes.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Cash Balance Statement for December 2022

Ginger Caito reviewed the statement and offered to answer questions. There were no questions.

REVIEW OF REVENUE & EXPENSE REPORT

Revenue & Expense Report for December 2022

Ginger reviewed the statement and offered to answer questions. Jeffrey Feyko asked about the ODOT entry. She explained it was for the main parking lot expansion at Mambourg Park. She also explained how the credit card expenses are reported.



RESOLUTIONS

2023-01 – A Resolution Accepting the Revenue and Expense Report for December 2022

There were no comments or questions about this report.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>

2023-02 – A Resolution to Establish Meeting Dates, Places, and Times for 2023 Board Meetings

Jeffrey Feyko asked if all reviewed the suggested schedule. There were no suggested changes.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

2023-03 – A Resolution for a Then and Now Certificate to Pay 2022 Invoices with a 2023 PO

Ginger explained why a Then and Now resolution is needed.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

2023-04 – A Resolution to Establish the Fund Balance for 2023

Ginger Caito explained fund balance requirements.

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√
Ami Williams	<input type="checkbox"/>	√	√
David Smith	√	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√

2023-05 – A Resolution Requesting Funds from Ohio Department of Transportation

Ginger explained that every two years a resolution stating FCPD wishes to continue in this program must be sent to ODOT.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>



ADJOURNMENT

With no other business before the board, at 3:00 p.m., David Smith motioned to adjourn.
Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√
David Smith	√	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	√	√

Upon the motion of Commissioner, Sherry Orlando, seconded by Commissioner, Ami Williams. the minutes have been adopted on February 13, 2023.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Ginger L. Caito

Ginger Caito, Secretary
Fairfield County Board of Park Commissioners

