



MINUTES – MONTHLY MEETING

Fairfield County Board of Park Commissioners

Date: Monday, December 12, 2022 **Time:** 2:00 p.m.

Place: Fairfield County Records Center; 138 W Chestnut St; Lancaster, OH 43130

Attendees

Commissioners: Jeffrey Feyko, Chair
Ami Williams, Vice-Chair
David Smith
Sherry Orlando
John Watts

Legal Counsel: Amy Brown-Thompson
Steven Darnell

Director: Marcey Shafer

Park Staff: Ginger Caito, Finance & Administration
Kimber Caito, Media Coordinator

Visitors:

OPENING OF REGULAR SESSION

Call to Order at 2:00 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>
John Watts	√	<input type="checkbox"/>



PUBLIC COMMENTS

There were no public comments.

COMMITTEE UPDATES

Assigning New Board Member to Committees

Marcey suggested it be decided which to committee(s) new Board member John Watts may be assigned. Jeffrey asked for a list of current committees and their members be sent to all Board members. This issue will be addressed at a later date.

STAFF REPORTS

Marcey Shafer, Director

Marcey said she met with Violet Township regarding the trail at Wigwam. There was a brief discussion about the trail and the partnership.

John Watts asked about progress of the wetland mitigation in Two Glaciers Park. Marcey stated work has begun.

Miranda Cain, Education Specialist

Marcey mentioned the attendance at educational programs is increasing. She has asked Miranda and other Education staff members to work on a plan for use of buildings at Smeck Park. Ami Williams mentioned she would like to see a list of upcoming programs on the Education report.

Chad Reed, Operations Coordinator

There were no questions about his report.

Kimber Caito, Media Coordinator

Kimber reported the "Life in Lockville" sign for Lockville Canal Park was received. Of the Canal Partners who were involved in the development of Ohio & Erie Canal Southern Descent Heritage Trail, FCPD is the first to create a related sign.

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

Marcey offered to answer any questions. She mentioned Tom Shisler has been working on the second-floor bathroom in the Pickerington office, but a professional plumber is needed.

CREDIT CARD EXPENSES

Review of Credit Card Statement

Ginger mentioned the charge to Menard's in the amount of \$ 243.93 marked Sunflower Seeds was for birdseed for Wahkeena Nature Preserve. That amount was recently reimbursed by Ohio History Connection on behalf of Wahkeena Nature Preserve. She also explained the charge on Chris Varga's statement in the amount of \$ 274.15 was for the purchase of a new alternator for his work vehicle.

OLD BUSINESS

Permanent Restroom at Smeck Park



Marcey stated the work is progressing but slower than hoped. Ginger added that the doors are on the building, and it looks nice, but the interior plumbing hardware needs to be installed. There was a brief discussion about painting the exterior of the building before cold weather.

Repairs at Rock Mill

Marcey reported what work has been done to-date. The project’s architect has visited the site twice and has been pleased with the contractor’s progress. The estimated completion date is in 90 days. So far, nothing has been discovered that should cause a setback.

Lease Agreement Carl Luck

Amy Brown-Thompson explained the lease agreement was prepared at the same time as the purchase agreement. There was a very brief discussion about the planned closing on December 13.

NEW BUSINESS

2023 Meeting Locations

Marcey stated she sent a tentative schedule for 2023 Board meetings. That schedule includes suggested date for park visits and the 2023 Staff-Board retreat.

Park Visits

Marcey reviewed the suggested dates for the visits to park properties and asked all Board members to let her know as soon as possible if they have scheduling conflicts, before the January Board meeting, so the schedule may be set.

2023 Retreat

Marcey asked Board members about the Staff-Board retreat. The date, April 10, 2023, was confirmed; it will be from 10:00 a.m. until 2:00 p.m. The regular session of the monthly Board meeting will begin at 2:00 p.m.

LEGAL UPDATES

Amy Brown-Thompson said there is nothing additional to report.

REVIEW OF MINUTES

Minutes of the November 14, 2022, Regular Meeting

There were no questions or comments about the Minutes.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Cash Balance Statement for November 2022

Ginger reviewed the November statement. She stated the December 12 invoice list totaled more than \$ 300,000.00, decreasing the balance on the report.



REVIEW OF REVENUE & EXPENSE REPORT

Revenue & Expense Report for November 2022

Ginger offered to answer any questions. Ami Williams asked about the Maintenance Facility. Ginger explained those are for utilities at the maintenance/shop in Pleasantville.

Jeffrey Feyko asked if Hague Foundation can be recognized for the generous donation. Possibilities were discussed. There was also a short discussion about a land management plan for this property that will become part of Two Glaciers Park.

RESOLUTIONS

2022-44 – A Resolution Accepting the Revenue and Expense Report for November 2022

There were no questions or comments about this resolution.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

2022-45 – A Resolution for a Memo Receipt and a Memo Expense

Ginger explained the Memo Receipt is to show the money received from ODOT and the Memo Expense it to record the amount paid for extending the parking lot at Mambourg Park. The amount had to be corrected on the first and last pages; it should be \$ 44,880.82. Jeffrey Feyko motioned to make the needed corrections. The motion was seconded by John Watts. All in attendance voted, “Aye.” Then Jeffrey Feyko made the motion to approve the resolution as amended.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

2022-46 – A Resolution to Approve the Donation Agreement between Bill and Joyce Hague Foundation and Fairfield County Park District

Ginger explained the donated received was \$ 160,000.00.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

Motion to enter Executive Session for the purpose of Imminent Litigation at 2:45 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
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Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√
Ami Williams	√	<input type="checkbox"/>	√
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√
John Watts	<input type="checkbox"/>	√	√

Left Executive Session back into Regular Session at 2:52 p.m.

There was motion by Ami Williams to allow Jeffrey Feyko to sign a document regarding the Clearport Rd rental agreement. The motion was seconded by John Watts. This will prevent eviction and amend the lease. All in attendance voted, "Aye."

ADJOURNMENT

With no other business before the board, at 2:57 p.m., David Smith motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√
David Smith	√	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√
John Watts	<input type="checkbox"/>	√	√

Upon the motion of Commissioner, David Smith seconded by Commissioner, Ami Williams, the minutes have been adopted on January 9, 2023.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Ginger L. Caito

 Ginger Caito, Secretary
 Fairfield County Board of Park Commissioners

