



## MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

**Date:** Monday, October 17, 2022                      **Time:** 2:00 p.m.

**Place:** Fairfield County Records Center, 138 W. Chestnut St., Lancaster, OH 43130

### Attendees

Commissioners:	Jeffrey Feyko, Chair Ami Williams, Vice Chair David Smith Sherry Orlando
Legal Counsel:	Amy Brown-Thompson Steven Darnell
Director:	Marcey Shafer
Park Staff:	Ginger Caito, Finance & Administration Kimber Caito, Media Coordinator
Visitors:	

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### OPENING OF REGULAR SESSION

Call to Order at 2:01 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>



## **PUBLIC COMMENTS**

There were no public comments.

## **COMMITTEE UPDATES**

There were no committee updates.

## **STAFF REPORTS**

### **Marcey Shafer, Director**

Marcey reported the Clean Ohio Grant application and making the arrangements for geostructural repair at Rock Mill has taken much of her time.

She explained the Pickerington office has been nominated for a 2023 Coronet Award.

Marcey said the school (Liberty Union-Thurston) may be interested in moving the barn at Wagner Preserve. A request for proposals has been put on hold to give the school time to make an informed decision.

A few years ago, Ruffner bridge in Perry County was offered to FCPD. An estimate to move the bridge was more than \$ 400,000. In late 2020, there was an effort by a local group to raise funds to move the bridge to Sensory Trail Park. The property on which the bridge sits has since been sold. The new property owner is keeping the bridge; it is no longer available. There was a discussion about whether a bridge is needed at Sensory Trail Park should wetlands be developed. If so, what type of bridge would be best, and, since the park is not owned by FCPD (it is leased), who should pay for construction and/or long-term maintenance.

### **Miranda Cain, Education Specialist**

Marcey said Miranda has been trying many programs; some haven't been well-attended. Sherry Orlando said even if they are not at first, they should continue to be offered. Ami Williams agreed.

Jeffrey Feyko asked about the mention of bats at Mambourg Park. Marcey explained they have been excluded.

### **Chad Reed, Operations Coordinator**

Marcey offered to answer any questions. Ami Williams asked about the park attendance. Marcey explained the 2022 attendance will appear in his January 2023 report.

### **Kimber Caito, Media Coordinator**

Kimber offered to answer any questions. There were no questions or comments.

### **Wahkeena Nature Preserve (Tom Shisler & Nora Steele)**

Marcey said the new permanent restroom at WNP is finally under construction. David Smith asked if it will be finished this year. Ginger relayed site manager Tom Shisler said it should be done in 2022.

## **CREDIT CARD EXPENSES**

### **Review of Credit Card Statement**

Jeffrey Feyko asked about the charge to asana.com charge. Marcey explained it is an app to track projects, proposals, etc.

## **OLD BUSINESS**



**Permanent Restroom at Smeck Park**

Marcey reported the restroom should be finished by the end of November.

**Repairs at Rock Mill**

Marcey explained the Invitation to Bid was published. There is a mandatory pre-bid meeting Tuesday, October 18. She, Chad, and Ginger, will be there tomorrow to answer questions. She has already sent that ITB (including Addendum #1) to quite a few contractors. There was a brief discussion about the bid process and the engineer’s plans and estimate. The bid opening is October 25. Assuming a qualified contractor submits an acceptable bid, a special board meeting will be held at the Pickerington office on Tuesday, November 1, to sign the contract and a financial resolution.

**Clean Ohio Grant**

Marcey said five proposals were submitted. All five were deemed “incomplete or ineligible”. Our application must be resubmitted. There was a brief discussion about the Luck property purchase agreement time frames and budgeting.

**NEW BUSINESS**

There was no new business to report.

**LEGAL UPDATES**

Amy Brown-Thompson said there is nothing to report.

**REVIEW OF MINUTES**

**Minutes of the September 12, 2022, Regular Meeting**

There were no comments or questions about these meeting minutes.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

**Minutes of the September 18, 2022, Special Meeting**

There were no comments or questions about these meeting minutes.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

**REVIEW OF CASH BALANCE STATEMENT**

**Cash Balance Statement for September 2022**

Ginger reviewed the report. There were no questions.

**REVIEW OF REVENUE & EXPENSE REPORT**



## Revenue & Expense Report for September 2022

Ginger offered to answer questions. There were no comments or questions.

### RESOLUTIONS

#### 2022-35 – A Resolution Accepting the Revenue and Expense Report for September 2022

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

### ADJOURNMENT

With no other business before the board, at 2:52 p.m., David Smith motioned to adjourn.

#### Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	√	√
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√
David Smith	√	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√

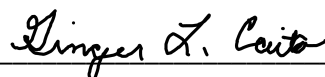
Upon the motion of Commissioner, David Smith, seconded by Commissioner,

Ami Williams, the minutes have been adopted on November 14, 2022.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Watts	x	<input type="checkbox"/>	<input type="checkbox"/>

### CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.



Ginger Caito, Secretary  
Fairfield County Board of Park Commissioners

