



## MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

**Date:** Monday, September 12, 2022      **Time:** 2:00 p.m.

**Place:** Fairfield County Records Center, 138 W. Chestnut St., Lancaster, OH 43130

### Scheduled to Attend:

Commissioners:	Jeffrey Feyko, Chair Sherry Orlando Jeffrey Johnson
Legal Counsel:	Amy Brown-Thompson Steven Darnell
Director:	Marcey Shafer
Park Staff:	Ginger Caito, Finance & Administration Kimber Caito, Media Coordinator
Visitors:	

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### OPENING OF REGULAR SESSION

Call to Order at 2:00 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√
David Smith	<input type="checkbox"/>	√
Sherry Orlando	√	<input type="checkbox"/>
Jeffrey Johnson	√	<input type="checkbox"/>

## **PUBLIC COMMENTS**

N/A

## **COMMITTEE UPDATES**

### **Smeck-FCATC Committee**

Kimber stated regular meetings have been held. Just today there was a meeting to finalize arrangements for Harvest Celebration.

### **Real Estate Committee**

Marcey reported that the committee discussed possible acquisition of land near Smeck Park. She visited the property and met with the owner.

The barn at Wagner Preserve is to be razed. However, some locals want to save the barn. The conditions of the grant used to purchase the property restrict the use of buildings on the land. Marcey attended a Liberty Union-Thurston meeting, received an email from Brian Blair, and has listened to comments from other Baltimore citizens. She suggested to the Board that proposals for repurposing the barn be accepted by August 31, 2023. The period in which the building must be removed would be between September 1, 2023, and January 31, 2024, so as not to disturb the heron rookery.

### **Policies & Procedures Committee**

Marcey explained the committee voted on whether to allow alcohol on park properties during special events. The unanimous vote was no. No changes will be made to FCPD Rules & Regulations regarding the prohibited use of alcohol on parklands.

### **Arts in the Park Committee**

Committee members Ami Williams, Dave Smith, and Marcey Shafer met, Marcey reported. Staff hopes to present a proposal to the committee before the October meeting.

### **Finance Committee Meeting**

Ginger reported the 2023 budget was discussed during a committee meeting. The figures appear in this meeting's packet.

## **STAFF REPORTS**

### **Marcey Shafer, Director**

Marcey said she wanted to acknowledge and thank Ginger for preparing for the move from the Lancaster to the new Pickerington office.

Marcey explained the bid packet about repairs to Rock Mill should be published this week if all goes as planned.

A resolution must be signed by Board members allowing Shafer to apply for the Clean Ohio grant. That will appear in a special meeting to be held this month; the date is yet to be determined.

### **Miranda Cain, Education Specialist**

Marcey explained Carol Abbott is doing much more than is required of a Volunteer Coordinator.

**Chad Reed, Operations Coordinator**

Marcey reported the Operations staff has been very busy with preparations for Harvest Celebration in addition to their regular duties.

She stated FCPD has established a new partnership with Fairfield Soil & Water Conservation District to help with management of invasive plant species.

**Kimber Caito, Media Coordinator**

Kimber said she would answer questions. There were no questions or comments.

**Wahkeena Nature Preserve (Tom Shisler & Nora Steele)**

Marcey said she would answer questions. There were no questions or comments.

**CREDIT CARD EXPENSES**

**Review of Credit Card Statement**

Ginger said she would answer questions. There were no questions or comments.

**OLD BUSINESS**

**Permanent Restroom at Smeck Park**

Marcey said construction is a bit behind schedule because of the heavy rains. Last Thursday, September 8, the drilling team arrived (water well).

**Repairs at Rock Mill**

Marcey said this was already discussed during her Staff Report. Jeffrey Feyko asked if there is an estimated cost for repairs. Marcey explained the consulting engineer stated repairs should cost about \$ 189,000.00.

**Zeller Park Contract**

Marcey stated she and Amy Brown-Thompson discussed the Zeller-PASA contract. Amy asked if Board members would consider removing the “five-year out” clause, then present it to PASA again. After a brief discussion it was agreed the clause should be removed.

**NEW BUSINESS**

Marcey mentioned the Varga collection of various types of media has been in the Lancaster office for almost seven years. Lou Varga arranged for the use of storage space at OU-Lancaster; he and our staff moved the collection on September 9. Donation of the materials to Fairfield County Heritage Association was discussed. Jeffrey Feyko motioned to approve the donation of the Varga collection to Fairfield County Heritage Association. Sherry Orlando seconded the motion. All in attendance voted, “aye”.

**LEGAL UPDATES**

Amy Brown-Thompson introduced Steven Darnell, Fairfield County’s new civil attorney.

**REVIEW OF MINUTES**

**Minutes of the August 8, 2022, Regular Meeting**

There were no questions or comments.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**REVIEW OF CASH BALANCE STATEMENT**

**Cash Balance Statement for August 2022**

Ginger gave a brief explanation of the real estate collection and balances, including carryover. There were no questions or comments.

**REVIEW OF REVENUE & EXPENSE REPORT**

**Revenue & Expense Report for August 2022**

Jeffrey Feyko asked about the expenditure for Smeck Park. Ginger explained that was for construction costs.

**RESOLUTIONS**

**2022-29 – A Resolution accepting the Revenue and Expense Report for August 2022**

There were no questions or comments.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**2022-30 – A Resolution recognizing William and Betty Pierson**

Marcey recalled the discussion during the August meeting that FCPD would like to set a Commemorative Bench at Lockville Canal Park in memory of Bill and Betty Pierson, acknowledging their dedication to restoration of historical structures in Fairfield County. There was a brief discussion, then Jeffrey Feyko motioned to approve the resolution.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**2022-31 – A Resolution advising the Mayor of Sugar Grove we relinquish the C&O Railway Caboose**

There was a very brief discussion recapping the steps that led to this resolution.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**2022-32 – A Resolution Accepting the Amounts and Rates as Determined by the Fairfield County Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor**

Ginger explained this is the annual resolution to formally acceptance the monies FCPD will receive from the tax levy.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**2022-33 – A Resolution for a Memo Expense and Memo Receipt for 2<sup>nd</sup> half 2021 Real Estate Settlement Admin Fees**

Ginger explained these are real estate settlement administration fees paid to Fairfield County Auditor.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**2022-34 – A Resolution to Appropriate from Unappropriated Monies Fund 7747 Flight of the Hawk**

Ginger explained \$ 308.60 is in the Flight of the Hawk Park fund that was left over from the creation of the park. There was a brief explanation about how to use the money in that park. There was also a short discussion about ongoing problems at the site.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

Motion to enter Executive Session for the purpose of Land Acquisition at 2:49 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	✓	<input type="checkbox"/>	✓
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	✓	✓
Jeffrey Johnson	<input type="checkbox"/>	<input type="checkbox"/>	✓

Left Executive Session back into Regular Session at 2:56 p.m.

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**ADJOURNMENT**

With no other business before the board, at 2:57 p.m., Jeffrey Johnson motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	✓	✓
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	✓
Jeffrey Johnson	✓	<input type="checkbox"/>	✓

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Upon the motion of Commissioner, Sherry Orlando seconded by Commissioner,

Ami Williams the minutes have been adopted on October 17, 2022.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>	<input type="checkbox"/>

**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

  
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Ginger Caito, Secretary  
Fairfield County Board of Park Commissioners