



## MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

**Date:** Monday, July 11, 2022

**Time:** 2:00 p.m.

**Place:** Fairfield County Records Center, 138 W. Chestnut St., Lancaster, OH 43130

### Attendees

**Commissioners:**

Jeffrey Feyko, Chair  
Ami Williams, Vice Chair  
Jeffrey Johnson

**Legal Counsel:**

Amy Brown-Thompson  
Josh Horacek

**Director:**

**Park Staff:**

Ginger Caito, Finance & Administration  
Kimber Caito, Media Coordinator  
Chad Reed, Operations Coordinator

**Visitors:**

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### OPENING OF REGULAR SESSION

Call to Order at 2:00 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote

Jeffrey Feyko  
Ami Williams  
Jeffrey Johnson  
David Smith  
Sherry Orlando

Present      Absent

√	<input type="checkbox"/>
√	<input type="checkbox"/>
√	<input type="checkbox"/>
<input type="checkbox"/>	√
<input type="checkbox"/>	√

## **PUBLIC COMMENTS**

N/A

## **COMMITTEE UPDATES**

### **Smeck-FCATC Committee**

Kimber reported that a second meeting with FCATC members was held. FCATC will provide a schedule of their farming activities during Harvest Celebration.

## **STAFF REPORTS**

### **Marcey Shafer, Director**

Ginger explained Earth Camp was held at an FCPD location this year. Since Education Specialist Miranda is new, Marcey helped during the event.

### **Miranda Cain, Education Specialist**

Ginger said she would answer questions. She stated Miranda is doing a good job.

### **Chad Reed, Operations Coordinator**

Chad said Operations staff is very busy with mowing, spraying, and seasonal activities.

### **Kimber Caito, Media Coordinator**

Kimber explained she and Nora have prepared sign language interpretation for two programs and hope to have a third by the end of the year.

### **Wahkeena Nature Preserve (Tom Shisler & Nora Steele)**

Ginger mentioned there were 680 visitors in June. They held a native plant give-away.

## **CREDIT CARD EXPENSES**

### **Review of Credit Card Statement**

There were no comments or questions about this statement.

## **OLD BUSINESS**

### **C&O Railway Caboose, Joint Venture with Hocking Valley Enterprises, Update**

Ginger said a letter was sent to Sugar Grove's mayor. On Friday, July 8, he left a message for Marcey but she was/is on vacation. Ami Williams, Jeffrey Johnson, and Jeffrey Feyko agreed a date should be set, electric service discontinued, and a notice sent to Sugar Grove.

### **Permanent Restroom at Smeck Park**

Ginger reported that despite adverse weather conditions construction is progressing.

### **Covered Bridges (Shade and Hummel), Misty Valley Park**

Ginger said both bridges and the log-framed house have been demolished. The weather has left the property so wet that the contractor cannot yet remove the roll-off bins.

Chad discussed an incident that happened near Misty Valley Park. Ami asked if there has been training for staff members as to how to deal with park visitors who are aggressive. Ginger stated Fairfield County's HR depart has sent some information to Marcey.

### **Repairs at Rock Mill**

Chad said there was a meeting with Vince from Burgess & Niple, about two weeks ago. Vince detailed what work needs to be done to fix issues with the weak sandstone layer under the mill including columns/supports that must be installed. He is to submit an estimate so a bid packet can be prepared. Jeffrey Feyko asked if there was a recommended time frame for the work to be completed. Chad said we hope work can be finished by the end of 2022, more rock has fallen and future freezing and thawing will compound the problem. Everything is dependent on finding a qualified contractor.

Ami Williams asked if community partners are receiving updates. Kimber said she has advised Fairfield County Forever, the visitors bureau, about this and other park issues.

### **Zeller Contract**

Ginger asked Amy Brown-Thompson if there are any updates. Amy asked Chad to advise the Board what is being done regarding mowing at Zeller. Chad said the park had been mowed by Pickerington Area Soccer Association (PASA), as per the agreement, for the past two years. This year, however, it was not being mowed, the grass was very high, and his crew had to add it to their schedule. He explained Marcey contacted Michelle, PASA, and was told their mower resigned. Michelle wasn't aware that no one else was mowing and apologized. Since then, it has been mowed every Thursday. Amy suggested Marcey contact Michelle about the PASA-Zeller contract.

### **Sensory Trail Park, Lease**

Ginger reported that Marcey had a conversation with Aundrea Cordle about another five-year lease with an out clause. Resolution 2022-24 on this agenda is about that lease.

### **Flight of the Hawk Park**

Ginger reported that Marcey established a staff committee to discuss moving sculptures to other park where they can be seen by more visitors. She said a letter was received from the sculptor saying he would do anything within his power to prevent their being moved. Jeffrey Johnson made a motion to create a special committee to handle this situation; Ami Williams and David Smith will be the committee members. Ami Williams seconded the motion. In a roll call vote, all voted "aye".

## **NEW BUSINESS**

Ginger said there was no new business to discuss.

## **LEGAL UPDATES**

Amy Brown-Thompson said there was a meeting with IAP regarding change orders totaling over \$7,000 they presented for work at the Pickerington office. That amount was negotiated to \$5,500. When it is paid, the contract is finished. See Resolution 2022-23 on this agenda.

## **REVIEW OF MINUTES**

### Minutes of the June 13, 2022, Board Meeting

There were no questions or comments about June's minutes.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### REVIEW OF CASH BALANCE STATEMENT

#### Cash Balance Statement for June 2022

Ginger stated the second quarter payment should be received at the beginning of August.

### REVIEW OF REVENUE & EXPENSE REPORT

#### Revenue & Expense Report for June 2022

There were no questions or comments about this report.

### RESOLUTIONS

#### 2022-22 – A Resolution Approving the Revenue and Expense Report

There were no questions or comments about this report.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### 2022-23 – A Resolution to Amend the Certificate to Pay an Outstanding Invoice to IAP

There were no questions or comments about this resolution.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### 2022-24 – A Resolution to Allow Jeffrey Feyko to Sign the Lease for Sensory Trail

There were no questions or comments about this resolution.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sherry Orlando

Motion to enter Executive Session for the purpose of property acquisition at 2:34 p.m. by Jeffrey Feyko.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	✓	<input type="checkbox"/>	✓
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	✓
Jeffrey Johnson	<input type="checkbox"/>	✓	✓
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Left Executive Session back into Regular Session at 2:45 p.m.

**ADJOURNMENT**

With no other business before the board, at 2:45 p.m., Ami Williams motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	✓	✓
Ami Williams	✓	<input type="checkbox"/>	✓
Jeffrey Johnson	<input type="checkbox"/>	<input type="checkbox"/>	✓
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon the motion of Commissioner, Jeffrey Johnson, seconded by Commissioner, Ami Williams, the minutes have been adopted on August 8, 2022.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	x	<input type="checkbox"/>	<input type="checkbox"/>

**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

*Ginger L. Caito*  
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 Ginger Caito, Secretary  
 Fairfield County Board of Park Commissioners