



MINUTES – REGULAR MEETING
Fairfield County Board of Park Commissioners

Date: Monday, April 11, 2022

Time: 3:00 p.m.

Place: Mambourg Park; 5531 Cincinnati-Zanesville Rd NE; Lancaster, OH 43130

ATTENDEES

Commissioners:

Jeffrey Feyko, Chair
Ami Williams, Vice Chair
Jeffrey Johnson
David Smith
Sherry Orlando

Legal Counsel:

Amy Brown-Thompson

Director:

Marcey Shafer

Park Staff:

Ginger Caito, Finance & Administration
Kimber Caito, Media Coordinator
Carol Abbott, Volunteer Coordinator

Visitors:

John Watts
Bill Sitterley
Leo Brown-Thompson

OPENING OF REGULAR SESSION

Call to Order at 3:12 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>
Jeffrey Johnson	√	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>

PUBLIC COMMENTS

There were no public comments.

COMMITTEE UPDATES

There were no committee updates.

STAFF REPORTS

Marcey Shafer, Director, Education Services

Marcey said she would be glad to answer any questions about her report. There were no questions or comments.

Chad Reed, Operations Coordinator

There were no questions or comments about Chad's report.

Kimber Caito, Media Coordinator

Kimber said she would answer any questions. There were no questions or comments about her report.

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

There were no questions or comments about this staff report.

CREDIT CARD EXPENSES

Review of Credit Card Statement

There were no questions or comments about this statement.

OLD BUSINESS

C&O Railway Caboose, Joint Venture with Hocking Valley Enterprises, Update

Marcey stated there is a new mayor of Sugar Grove and she has not been able to contact him. After a brief discussion, it was decided she should contact him after the committee meets to discuss the sculptures at Flight of the Hawk Park.

Permanent Restroom at Smeck Park

Marcey reported there was a preconstruction meeting last week. Work is to begin May 1.

Wigwam Trails

Marcey said there are no updates to report.

Covered Bridges (Shade and Hummel) Misty Valley Park

Marcey reminded Board members there was a mandatory pre-bid meeting Monday, April 4. Seven potential bidders previewed the properties. Bid received will be opened April 29.

Geological Survey at Rock Mill

Marcey said Amy and Joshua, legal counsel, reviewed the Burgess & Niple contract. Finding a qualified contractor may be difficult. Stebelton Park at Rock Mill, including Rock Mill Covered Bridge, will be temporarily closed April 12 until the building is deemed safe. The Board suggested Marcey contact Fairfield County Sheriff’s Office to make them aware of the situation. A press release should be published. There was a discussion about signage and public safety concerns. Kimber has advised Lancaster Festival it is a possibility their concert on Rock Mill Covered Bridge may need to be changed to a different location; other locations were suggested.

Mambourg Park Updates

There were no updates to report.

Amanda Bike Trail

There were no updates to report.

NEW BUSINESS

There was no new business to report.

LEGAL UPDATES

Amy Brown-Thompson said that other than the Burgess & Niple contract, already mentioned, there were no updates to report.

Jeffrey Feyko told Amy that the Board will submit a list of properties/parcels being considered for divestment and he would like counsel to advise how to proceed.

REVIEW OF MINUTES

Minutes of the March 14, 2022, Regular Meeting

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

REVIEW OF CASH BALANCE STATEMENT

Cash Balance Statement for March 2022

Ginger explained the Tax Settlement column of the report. There were no other questions or comments about this statement.

REVIEW OF REVENUE & EXPENSE REPORT

Revenue & Expense Report for March 2022

There were no questions or comments about this report.

RESOLUTIONS

2022-14 – A Resolution Approving the Revenue and Expense Report

Ginger explained this resolution is about the March 2022 Revenue & Expense Report that was just reviewed.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

2022-15 – A Resolution to Award a Contract to Burgess & Niple for Rock Mill Foundation Repairs

There were no questions about this resolution.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>

2022-16 – A Resolution to Amend the Certificate and Appropriate from Unappropriated Funds to 7768 Rock Mill Construction

Ginger explained this transfer is to pay Burgess & Niple, see Resolution 2022-15.

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>

ADJOURNMENT

With no other business before the board, at 3:35 p.m., Jeffrey Johnson motioned to adjourn.

Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	√
Jeffrey Johnson	√	<input type="checkbox"/>	√
David Smith	<input type="checkbox"/>	√	√
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	√

Upon the motion of Commissioner, David Smith, seconded by Commissioner, Jeffrey Johnson, the minutes have been adopted on May 9, 2022.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	x	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

Ginger L. Caito

Ginger Caito, Secretary
Fairfield County Board of Park Commissioners