



MINUTES –REGULAR MEETING

Fairfield County Board of Park Commissioners

Date: Monday, March 14, 2022

Time: 2:00 p.m.

Place: Fairfield County Records Center; 138 W Chestnut St; Lancaster, OH 43130

Attendees:

Commissioners:

Jeffrey Feyko, Chair
Ami Williams, Vice Chair
Jeffrey Johnson

Legal Counsel:

Josh Horacek
Thomas Lininger

Director/Secretary:

Marcey Shafer

Park Staff:

Ginger Caito, Finance & Administration
Kimber Caito, Media Coordinator
Alex Smith, Park Technician

Visitors:

OPENING OF REGULAR SESSION

Call to Order at 2:00 p.m. by Jeffrey Feyko

Roll Call Vote by Finance & Administration

Vote

Jeffrey Feyko
Ami Williams
Jeffrey Johnson
David Smith
Sherry Orlando

Present Absent

| | |
|--------------------------|--------------------------|
| √ | <input type="checkbox"/> |
| √ | <input type="checkbox"/> |
| √ | <input type="checkbox"/> |
| <input type="checkbox"/> | √ |
| <input type="checkbox"/> | √ |

PUBLIC COMMENTS

There were no public comments.

COMMITTEE UPDATES

There were no committee updates.

STAFF REPORTS

Marcey Shafer, Director, Education Services

Marcey reported that four interviews were conducted with applicants for the Education Specialist position. One person was selected and offered the position on Friday, March 11. She accepted and will begin Monday, March 28.

Marcey also explained she met with John Watts on March 16. He will help with the master plan for Two Glaciers Park. Trails, parking lots, and more will be addressed.

She stated the new park district vehicle arrived.

Marcey explained that she attended the County Strategic Plan Meeting for Leaders. The park district may have a role to play in the countywide plan, most likely by developing bike trails.

Marcey stated she will speak with Daniel Neeley from Fairfield County IT before deciding what IT support services will be used at the new Pickerington office.

Marcey said that, beginning this year, park boundaries will be marked. Carol Abbott, Volunteer Coordinator, will lead this project. A dedicated volunteer subgroup called VIPERS (Volunteer Invasive Plant Eradication Squad) will work on removal of invasive plants at FCPD properties. Ami Williams suggested a competition for VIPERS in which winners will be recognized with a t-shirt.

Chad Reed, Operations Coordinator

Marcey explained that Chad, Chris, and Alex have done a lot of clean-up work because of the recent snows and flooding. Alex completed commercial spray license training and will take the exam next week.

Kimber Caito, Media Coordinator

Kimber stated she would be glad to answer any questions about her report. There were no questions.

Wahkeena Nature Preserve (Tom Shisler & Nora Steele)

Marcey stated May is already booked with school groups who will attend Wahkeena. Nora completed the "Whooooo is in the Park" activity and is now working on another. Tom helped score application materials for the Education Specialist position.

CREDIT CARD EXPENSES

Review of Credit Card Statement

Jeffrey Feyko asked if there were any questions about the statement. Ami Williams asked why bird seed was purchased from two places. Marcey explained it was for different types of seed and for two locations.

OLD BUSINESS

C&O Railway Caboose, Joint Venture with Hocking Valley Enterprises, Update

Marcey stated she has tried repeatedly to contact the mayor of Sugar Grove without success. Ami Williams suggested sending a certified letter to both the mayor and to Lew Barbini of Hocking Valley Enterprises.

Permanent Restroom at Smeck Park

Marcey said construction of the new restroom begins April 1.

Wigwam Trails

Marcey said Chad sent photos of the proposed trails to Ed Drobina and Vince Utterback of Violet Township. There was a brief discussion about the work timeline. Marcey will contact them to get approval to begin the work of cutting in trails.

Covered Bridges (Shade and Hummel) Misty Valley Park

Marcey explained Shade Covered Bridge collapsed March 6. An Invitation to Bid to demolish three structures at 4065 Sullivan Rd SE will be published Wednesday, March 16. She explained there is already conversations with a local school to use the property for educational services.

Geological Survey at Rock Mill

Marcey reported that she reached out to E L Robinson Engineering to get an updated quote for a geological survey at Rock Mill. It should be received in April. The Rock Mill Committee members determined there is a need to get three quotes for a new survey.

Mambourg Park Updates

Marcey explained there was a contract with Timbercraft to build the picnic shelter, but the company was sold soon after. She met with Dave Marcum, who proposed that a local crew do the concrete work and roof, that he could supply materials and supervise a local construction crew. There was a brief discussion about styles of picnic shelters and whether all new shelters should be of the same style.

NEW BUSINESS

Mowing Contract

Marcey stated the 2022 contracts were awarded. Drake Lawn Care was awarded the east zone; Jared Krile was awarded the west zone.

Amanda Bike Trail

Marcey explained Bob Williams invited her to a meeting with Heritage Trail members. Midwest Fabricating is expanding and wants to move the bike path. Midwest will contact Marcey to work on an agreement. There was a brief discussion about easements.

LEGAL UPDATES

Joshua Horacek said that he recommended Marcey engage an outside title company to compile a portfolio of all FCPD interests, properties, easements. Jeffrey Feyko suggested getting information about any properties being considered for divestment should be given priority.

Joshua said he has recently been working on the Invitation to Bid for demolition of structures in Misty Valley Park.

REVIEW OF MINUTES

Minutes of the February 14, 2022, Regular Meeting

There were no questions or comments about the minutes.

| Vote | Motion | Second | Aye | Nay | Abstain |
|-----------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Jeffrey Feyko | <input type="checkbox"/> | <input type="checkbox"/> | √ | <input type="checkbox"/> | <input type="checkbox"/> |
| Ami Williams | <input type="checkbox"/> | √ | √ | <input type="checkbox"/> | <input type="checkbox"/> |
| Jeffrey Johnson | √ | <input type="checkbox"/> | √ | <input type="checkbox"/> | <input type="checkbox"/> |
| David Smith | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

REVIEW OF CASH BALANCE STATEMENT

Cash Balance Statement for February 2022

Ginger briefly reviewed the statement. The first quarter settlement was received. There were no comments or questions about this statement.

REVIEW OF REVENUE & EXPENSE REPORT

Revenue & Expense Report for February 2022

Jeffrey Feyko asked about the payment to HFM Publications. Kimber explained that was for ads in three issues of Pickerington’s Best magazine.

There were no other comments or questions about this report.

RESOLUTIONS

2022-12 – A Resolution Approving the Revenue and Expense Report

| Vote | Motion | Second | Aye | Nay | Abstain |
|-----------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Jeffrey Feyko | √ | <input type="checkbox"/> | √ | <input type="checkbox"/> | <input type="checkbox"/> |
| Ami Williams | <input type="checkbox"/> | <input type="checkbox"/> | √ | <input type="checkbox"/> | <input type="checkbox"/> |
| Jeffrey Johnson | <input type="checkbox"/> | √ | √ | <input type="checkbox"/> | <input type="checkbox"/> |
| David Smith | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

2022-13 – A Resolution to Appropriate from Unappropriated Funds Fund 7768 Rock Mill Construction

Ginger explained there are needed repairs to an awning and railing at Rock Mill. This appropriation will allow a purchase order to be put in place.

Jeffrey Feyko noticed the amount, \$ 2,500.00, is incorrect and should be \$ 2,525.00. Ginger corrected that amount. Jeffrey Feyko motioned to amend this resolution to show the proper amount. Jeffrey Johnson seconded the motion. All Commissioners voted aye.

Jeffrey Feyko then motioned to approve this resolution as amended. Ami Williams seconded the motion. All Commissioners voted aye.

| Vote | Motion | Second | Aye | Nay | Abstain |
|-----------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Jeffrey Feyko | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Ami Williams | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Jeffrey Johnson | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| David Smith | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

ADJOURNMENT

With no other business before the board, at 2:47 p.m. Jeffrey Johnson motioned to adjourn.

Roll Call Vote by Finance & Administration

| Commissioner | Motion | Second | Aye |
|-----------------|--------------------------|--------------------------|--------------------------|
| Jeffrey Feyko | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Ami Williams | <input type="checkbox"/> | ✓ | ✓ |
| Jeffrey Johnson | ✓ | <input type="checkbox"/> | ✓ |
| David Smith | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Upon the motion of Commissioner, Sherry Orlando, seconded by Commissioner, David Smith, the minutes have been adopted on April 11, 2022.

| Commissioner | Aye | Nay | Abstain |
|-----------------|-----|--------------------------|--------------------------|
| Jeffrey Feyko | x | <input type="checkbox"/> | <input type="checkbox"/> |
| Ami Williams | x | <input type="checkbox"/> | <input type="checkbox"/> |
| Jeffrey Johnson | x | <input type="checkbox"/> | <input type="checkbox"/> |
| David Smith | x | <input type="checkbox"/> | <input type="checkbox"/> |
| Sherry Orlando | x | <input type="checkbox"/> | <input type="checkbox"/> |

CERTIFICATE OF SECRETARY

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.



 Ginger Caito, Secretary
 Fairfield County Board of Park Commissioners