



## MINUTES – REGULAR MEETING

Fairfield County Board of Park Commissioners

**Date:** Monday, February 14, 2022                      **Time:** 2:00 p.m.  
**Place:** Fairfield County Records Center; 138 W Chestnut St; Lancaster, OH 43130

**Attendees:**

Commissioners:	Jeffrey Feyko, Chair Ami Williams, Vice Chair Jeffrey Johnson
Legal Counsel:	Amy Brown-Thompson Josh Horacek
Park Staff:	Ginger Caito, Finance & Administration Kimber Caito, Media Coordinator Thomas Shisler, Wahkeena Site Manager
Visitors:	Juanita Brandon, Lancaster Board of Realtors

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### OPENING OF REGULAR SESSION

Call to Order at 2:00 p.m. by Jeffrey Feyko  
Roll Call Vote by Finance & Administration

Vote	Present	Absent
Jeffrey Feyko	√	<input type="checkbox"/>
Ami Williams	√	<input type="checkbox"/>
Jeffrey Johnson	√	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	√
Sherry Orlando	<input type="checkbox"/>	√

### PUBLIC COMMENTS

There were no public comments.

## **COMMITTEE UPDATES**

There were no committee updates to report.

## **STAFF REPORTS**

### **Marcey Shafer, Director**

Ginger Caito explained a representative from Ohio's SHPO (State Historic Preservation Office) visited the Wagner Preserve property. It is their "opinion that the vacant structures at the northeast corner of OH-158 and Leonard Road NW do not meet minimum criteria for inclusion in the National Register of Historic Places. Therefore, the demolitions as proposed will have no adverse effect on historic properties."

### **Marcey Shafer, Education Services**

Ginger Caito mentioned Winter Hike was a successful event with an attendance of 102.

### **Chad Reed, Operations Coordinator**

Ginger reported Operations staff worked hard during the recent ice storm to clear snow and ice.

### **Kimber Caito, Media Coordinator**

Kimber Caito explained she and Nora Steele have been working on a program for the Deaf. It will be presented in American Sign Language. The first date should be in April at Wahkeena Nature Preserve.

### **Wahkeena Nature Preserve (Tom Shisler & Nora Steele)**

Tom Shisler reported that a tree came down during the ice storm, knocking out electric service for more than 24 hours. The restroom construction project is ongoing with no set completion date.

## **CREDIT CARD EXPENSES**

### **Review of Credit Card Statement**

Jeffrey Feyko asked about the \$390 charge to Slaters Hardware. Ginger explained that was for padlocks keyed alike for park property gates, etc.

## **OLD BUSINESS**

### **C&O Railway Caboose, Joint Venture with Hocking Valley Enterprises**

Ginger reported that Marcey is still trying to reach the mayor of Sugar Grove.

### **Permanent Restroom at Smeck Park**

Ginger said the contract with Tyevco has been signed. Purchase orders are in place. The project start date is April 1.

### **Wigwam Trails**

There are no updates to report.

**Covered Bridges (Shade and Hummel) Misty Valley Park**

Tom Shisler said he is meeting with a man with Micro tomorrow, February 15, to get an estimate of the cost to dismantle Shade Covered Bridge. Joshua Horacek stated he has already discussed a course of action with Marcey Shafer. Legal counsel suggested a solicitation of bids to remove the bridge.

Ami Williams made a motion to solicit bids for removal of the Shade and Hummel bridges. Jeffrey Feyko seconded the motion. All three commissioners approved the motion.

After a brief discussion about unsafe structures, Ami Williams amended the motion to include the log-framed house and log cabin in Misty Valley Park as well as the Shade and Hummel bridges. Jeffrey Feyko seconded the motion. All three commissioners approved the motion.

**Geological Survey at Rock Mill**

There are no updates to report.

**Elias B. Wagner Property Buildings**

There was no further discussion. (See Staff Reports, Marcey Shafer, Director)

**NEW BUSINESS**

There was no new business to report.

**LEGAL UPDATES**

Joshua Horacek advised members there is a soon-to-be-signed bill that will allow meetings to be held virtually, if desired, until June 1, 2022.

**REVIEW OF MINUTES**

**Minutes of the January 10, 2022, Reorganization and Regular Meeting**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	√	√	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	√	<input type="checkbox"/>	√	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**REVIEW OF CASH BALANCE STATEMENT**

**Cash Balance Statement for January 2022**

Ginger stated the first half settlement is expected in March.

**REVIEW OF REVENUE & EXPENSE REPORT**

**Revenue & Expense Report for January 2022**

There were no questions about this report.

**RESOLUTIONS**

**2022-10 – A Resolution Approving the Revenue and Expense Report**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2022-11 – A Resolution to Appropriate from Unappropriated to continue the design of the Mambourg Park Nature Center**

Vote	Motion	Second	Aye	Nay	Abstain
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ADJOURNMENT**

With no other business before the board, at 2:53 p.m., Ami Williams motioned to adjourn.  
Roll Call Vote by Finance & Administration

Commissioner	Motion	Second	Aye
Jeffrey Feyko	<input type="checkbox"/>	<input type="checkbox"/>	✓
Ami Williams	<input type="checkbox"/>	✓	✓
Jeffrey Johnson	✓	<input type="checkbox"/>	✓
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon the motion of Commissioner, Jeffrey Johnson, seconded by Commissioner, Ami Williams, the minutes have been adopted on March 14, 2022.

Commissioner	Aye	Nay	Abstain
Jeffrey Feyko	x	<input type="checkbox"/>	<input type="checkbox"/>
Ami Williams	x	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey Johnson	x	<input type="checkbox"/>	<input type="checkbox"/>
David Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sherry Orlando	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**CERTIFICATE OF SECRETARY**

It is hereby certified that the foregoing is a true and correct transcript of a resolution action upon by Fairfield County Board of Park Commissioners for Fairfield County Park District on the date noted above.

*Ginger Caito*

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Ginger Caito, Secretary

Fairfield County Board of Park Commissioners